KALULUSHI MUNICIPAL COUNCIL

PUBLIC NOTICE - CONSTITUENCY DEVELOPMENT FUND (CDF)

CALL FOR 2026 SECONDARY BOARDING SCHOOLS AND SKILLS DEVELOPMENT BURSARIES APPLICATIONS

THIS SERVES TO INFORM THE GENERAL PUBLIC THAT KALULUSHI MUNCIPAL COUNCIL IS INVITING APPLICATIONS FOR THE SECONDARY SCHOOL BOARDING FEES AND SKILLS TRAINING BURSARY UNDER THE **2026 CONSTITUENCY DEVELOPMENT FUND (CDF)**.

APPLICATION FORMS CAN BE COLLECTED FROM THE FOLLOWING PLACES:

1. KALULUSHI CIVIC CENTRE
2. CHAMBISHI SUB CENTRE
3. CHIBULUMA SUB CENTRE OFFICE
4. DONGWE CENTER
5. MUSAKASHI PRIMARY SCHOOL
6. CHATI SECONDARY SCHOOL
7. KALENGWA SOUTH CLINIC
8. CHIWEMBASHI CLINIC
9. ICHIMPE PRIMARY SCHOOL
10. MINSENGA PRIMARY SCHOOL
11. RESPECTIVE WARD DEVELOPMENT COMMITTEES

FILLED APPLICATION FORMS SHOULD BE SUBMITTED TO THE RESPECTIVE WARD DEVELOPMENT COMMITTEES.

SECONDARY BOARDING SCHOOLS BURSARY

ELIGIBILITY FOR ACCESSING THE FUNDS FOR SECONDARY BOARDING SCHOOLS IS AS FOLLOWS:

a) A LEARNER MUST BE ENROLLED AT A PARTICULAR BOARDING SCHOOL;
b) A LEARNER MUST BE A RESIDENT OF THE CONSTITUENCY IN WHICH THE FUND IS SITTING;
c) A LEARNER MUST HAVE QUALIFIED TO GRADE 8 OR ALREADY ENROLLED IN GRADE 9 TO 12;
d) SCHOOL DROP-OUTS WHO FAILED TO PAY SCHOOL FEES SHALL BE ELIGIBLE FOR BURSARY;
e) LEARNERS THAT ARE ENROLLED IN BOARDING SCHOOL BUT ARE ACCOMMODATED IN THE NEARBY VILLAGES DUE TO FAILURE TO PAY BOARDING FEES;

CamScanner

f) DOUBLE ORPHANED WHERE THE GUARDIAN HAS NO RELIABLE SOURCE OF INCOME
g) SINGLE ORPHANED WHERE THE SURVIVING PARENT HAS NO RELIABLE SOURCE OF INCOME;
h) A LEARNER WITH DISABILITY;
i) LEARNERS WHOSE PARENTS ARE DISABLED AND HAVE NO RELIABLE SOURCE OF INCOME;
j) LEARNERS WHOSE PARENTS OR GUARDIANS HAVE NO RELIABLE SOURCE OF INCOME;
k) LEARNERS ON THE SCHOOL RE-ENTRY PROJECT WITHOUT FAMILY SUPPORT; AND
l) A LEARNER FROM A POOR, VULNERABLE AND INCAPACITATED HOUSEHOLD ACCORDING TO THE SET CRITERIA

SUPPORTING DOCUMENTS FOR SECONDARY BOARDING SCHOOLS ARE:

THE APPPLICATION FORM SHALL BE SUBMITTED WITH A LETTER OF ACCEPTANCE TO A PUBLIC BOARDING SCHOOL AND ANY OF THE FOLLOWING CERTIFIED DOCUMENTS

a) DEATH CERTIFICATE OR BURIAL PERMIT OF PARENTS, GUARDIAN OR LETTER FROM THE TRADITIONAL LEADERSHIP CONFIRMING THE DEATH OF PARENTS
b) DISABILITY CARD OR LETTER FROM THE HOSPITAL DENOTING DISABILITY
c) RECOMMENDATION LETTERS FROM THE CHURCH/ CIVIC LEADER/ HEAD OF PREVIOUS SCHOOL
d) RECOMMENDATION OR ASSESSMENT REPORT FROM THE SCHOOL GUIDANCE TEACHER; AND
e) RECOMMENDATION FROM THE COMMUNITY WELFARE ASSISTANTS COMMITTEE.

APPLICATIONS FOR SECONDARY SCHOOL BOARDING FEES CAN ALSO BE MADE THROUGH THE OFFICE OF THE KALULUSHI DISTRICT EDUCATION BOARD SECRETARY (DEBS).

SKILLS DEVELOPMENT BURSARY

ELIGIBILITY FOR ACCESSING THE FUNDS FOR SKILLS DEVELOPMENT IS AS FOLLOWS:

a) A PERSON MUST BE A ZAMBIAN CITIZEN WITH A GREEN NATIONAL REGISTRATION CARD, RESIDENT IN THE CONSTITUENCY;
b) THE APPLICANT MUST BE A RESIDENT OF THE CONSTITUENCY FOR MORE THAN 6 MONTHS;
c) THE APPLICANT MUST BE IN POSSESSION OF AN **ADMISSION OR ACCEPTANCE LETTER FROM ANY OF THE PUBLIC TEVET ACCREDITED INSTITUTIONS, THE ZAMBIA NATIONAL SERVICE OR FORMER ZCCM OWNED INSTITUTIONS**
d) THE APPLICANT MUST BE AGED BETWEEN 16 AND BELOW 35 YEARS; AND
e) ENTREPRENEURS OUT OF SCHOOL THAT NEED UP-SKILLING AND RE-SKILLING

CamScanner

SUPPORTING DOCUMENTS FOR SKILLS DEVELOPMENT ARE:

THE APPLICATION FOR SKILLS TRAINING BURSARY SHALL BE SUBMMITTED WITH AN ADMISSION OR ACCEPTANCE LETTER FROM ANY OF THE PUBLIC TEVET ACCREDITED INSTITUTIONS, THE ZAMBIA NATIONAL SERVICE OR FORMER ZCCM OWNED INSTITUTIONS AND ANY OF THE FOLLOWING CERTIFIED DOCUMENTS:

a) DISABILITY CARD OR LETTER FROM THE HOSPITAL DENOTING DISABILITY
b) RECOMMENDATION LETTERS FORM THE CHURCH/ CIVIC LEADER/ HEAD OF PREVIOUS SCHOOL
c) WHERE APPLICABLE, THE APPLICANT MUST BE IN POSSESSION OF A FULL GRADE 12 SCHOOL CERTIFICATE OR GCE WITH FIVE (5) O-LEVELS OR EQUIVALENT OR GRADE 9 OR 7 CERTIFICATES

WE HEREBY REQUEST THAT ALL APPLICATIONS BE SUBMITTED TO RESPECTIVE WARD DEVELOPMENT COMMITTEES (WDCS) **ON OR BEFORE MONDAY 30TH SEPTEMBER, 2025.**

KALULUSHI MUNICPAL COUNCIL

BETTY LISWANISO
TOWN CLERK

REPUBLIC OF ZAMBIA
OFFICE OF THE TOWN CLERK
KALULUSHI MUNICIPAL COUNCIL
17 JUN 2025
PRESIDENT AVENUE
P. O. BOX 260400,
KALULUSHI

CamScanner