KALULUSHI MUNICIPAL COUNCIL

NOTICE OF THE ORDINARY COUNCIL MEETING

AGENDA

AND

MINUTES OF THE PROCEEDINGS OF THE COUNCIL AND IT'S STANDING COMMITTEES

TO BE PRESENTED TO THE TWENTIETH (20TH) ORDINARY COUNCIL MEETING

ON

TUESDAY 5TH MAY, .2026

Civic center
President Avenue
P.O Box 260400
KALULUSHI

BETTY M. LISWANISO
TOWN CLERK

KALULUSHI MUNICIPAL COUNCIL

TO: **His Worship the Mayor**
The Deputy Mayor
All Councillors

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN: That Pursuant to the provisions of section 15 of the Local Government Act No. 2 of 2019, the Twentieth (20th) Ordinary Council Meeting will be held in the Council Chamber, Civic Centre, President Avenue, Kalulushi on Tuesday 5th May, 2026 at 09:00 hours.

BETTY M. LISWANISO
TOWN CLERK

30th April, 2026

NATIONAL ANTHEM AND PRAYER

REPUBLIC OF ZAMBIA
OFFICE OF THE TOWN CLERK
KALULUSHI MUNICIPAL COUNCIL
30 APR 2026
PRESIDENT AVENUE
P.O. BOX 260400,
KALULUSHI

AGENDA

1. **NOTICE OF MEETING**
2. **ADOPTION OF AGENDA**
3. **APOLOGIES *(If any)***
4. **DECLARATION OF INTEREST**
5. **MAYOR'S COMMUNICATION AND ANNOUNCEMENTS**
6. **CONFIRMATION OF MINUTES OF:-**

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- *The Nineteenth (19th) Ordinary Council Meeting held on Wednesday 31st December, 2026 (Page Nos. 1-32)*
- *The Special Council meeting held on Thursday 19th March, 2026 (page Nos. (33-43)*

7. **MATTERS ARISING THERE FROM** *(see Action Taken Report Page 44 - 57)*
8. **ADOPTION OF MINUTES OF MEETINGS OF THE COMMITTEES**

COMMITTEE	DATE OF MEETING
Public Health Services (Page Nos.58-164)	Wednesday 11th February, 2026
Community Development and Social Services (Page Nos. 165-178)	Friday 27th February, 2026
Special Community Development Committee (Page Nos. 179-182)	Tuesday 14th April, 2026
Engineering Infrastructure Development (Page Nos.183-208)	Wednesday 18th March, 2026
Special Planning and Information Management Systems (Page Nos. i – vi)	Thursday 22nd January 2026
Planning and Information Management System (Page Nos.209-249)	Friday 20th March, 2026
Auditing Committee (Page Nos. 260-349)	Wednesday 1st April, 2026
Finance, Valuation and Commercial Undertaking (Page Nos.350-381)	Thursday 2nd April, 2026

8. **REPORT OF THE TOWN CLERK**
9. **NOTICE OF MOTION *(if any)***

DISTRIBUTION LIST

His Worship the Mayor
Deputy Mayor
All Councillors
Principal Officer
Chief Officers

MAYOR'S COMMUNICATION EVENTS

30th October 2025	His Worship the Mayor chaired the 18th Ordinary Council Meeting, which was held in the Council Chamber at Kalulushi Municipal Council.
6th November 2025	His Worship the Mayor attended a public consultative meeting on the amendment of the constitution of Zambia held at Umulu (God Given Mwanza Estate).
12th November 2025	His Worship the Mayor chaired a Special Council Meeting, which was held in the Council Chamber on the adoption of the 2026 proposed budget.
17th November 2025	His Worship the Mayor joined the District Commissioner and the District Health office staff at Kalulushi General Hospital in commemorating World Prematurity Day and received donations from IK Charitable Trust.
21st November 2025	His Worship the Mayor attended the meeting, which was chaired by Copperbelt Province Permanent Secretary Mr. Lawrence Mwanza that graced the department of National Guidance and Religious Affairs in partnership with the Provincial Integrity Committee, which held a sensitization meeting that aimed at promoting National Values, the Public Service Code of Ethics and the fight against corruption.
25th November 2025	His worship the Mayor attended the 16 Days of Activism against Gender Based Violence under the theme; United to end digital violence against all women and girls.

28th November 2025	His Worship the Mayor was privileged to receive Rotary Club of Kalulushi led by 9210 Governor Mr. Marshall Chilenga and members who paid a courtesy call on his office.
1st December 2025	His Worship the Mayor attended the commemorated World Aids Day under the theme; Overcoming disruption, transforming the Aids response, and his office was represented by Buseko Ward Councillor Chifunga Shimishi.
12th December 2025	His Worship the Mayor attended a stakeholders meeting held at the Civic Centre, Council Chamber on cash for work implementation.
25th December 2025	His Worship the Mayor presented baby hampers to 12 Christmas born babies of whom 8 were boys and 4 girls between 12am and 12pm.

KALULUSHI MUNICIPAL COUNCIL

MINUTES OF THE PROCEEDINGS OF THE NINETEENTH (19TH) ORDINARY MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE, PRESIDENT AVENUE, KALULUSHI ON WEDNESDAY, 31ST DECEMBER 2025 AT 10: 40 HOURS

PRESENT: -

His Worship the Mayor, Simama Daudi
The Deputy Mayor, Hastings Banda
Councillors: - Bulambo Greenwell
Chanda Christopher
Chewe Francis C.
Chilufya Collins M.
Chitundu Dyson
Kabila Godfrey
Kabwe Bwalya
Kameya Preston
Luwi Richard
Madziba Elias
Mulayi Stephen
Mulenga Bertha
Musukwa Nivel
M'soni Chepesani
Mwamba Happy
Nanzila Nasinda P.
Namitondo Teddy
Shiku Pethias
Sikazwe Sydney E.
Shimishi Chifunga

IN - ATTENDANCE:

Ms. Betty M. Liswaniso	-	Town Clerk
Ms. Luzzie B. Kanangu	-	Director Human Resource & Administration
Mr. Mwakoi Susiku	-	Director Public Health
Mr. Prince Mutampuka	-	Director Engineering Services
Mr. Tresphord K. Sichimba	-	Director Finance
Mr. Lubosi Kufekisa	-	Acting Director Development Planning
Mr. Thomas E. Jojo	-	Chief Accountant, Accountancy

Mr. Moses Lukwesa	-	Chief Accountant, Revenue
Mr. Mordecai Mutelo	-	Ag. Chief Community Development Officer
Mr. Macdonald Nawa	-	Senior Legal officer
Mr. Patrick Chibuye	-	Senior Clinical Care Officer
Ms. Banda Chiti Kangwa	-	District Fisheries and Livestock Coordinator
Ms. Nancy Phiri Chileshe	-	Senior Agricultural Officer
Mr. Patrick Sakayi	-	Assistant Committee Clerk (***Recorder***)
Ms. Jennipher M. Ngoma	-	Acting Senior Committee Clerk (***Recorder***)

ALSO PRESENT

Mr. Shaft Gent Musaka	-	Provincial Local Government Officer
Mr. Chewe	-	Office of the President

NATIONAL ANTHEM / OPENING PRAYER

Prior to the commencement of the meeting the National Anthem was sung and Councillor Nivel Musukwa led members in an opening prayer. Subsequently the Town Clerk introduced the Provincial Local Government Officer for Copperbelt Province Mr. Musaka Shaft Gent who was in attendance during the Full Council meeting.

KMC/C/473/12/25: **NOTICE OF MEETING**

The Town Clerk read the notice convening the Nineteenth (19th) Ordinary Meeting of the Council in accordance with the Local Government Act No. 2 of 2019 of the Laws of Zambia and Standing Order No. 6 (1).

KMC/C/474/12/25: **ADOPTION OF THE AGENDA**

On a proposal by ***Councillor Chepesani M'soni*** which was duly seconded by ***Councillor Chifunga Shimishi*** it was: -

RESOLVED THAT

The agenda of the Nineteenth (19th) Ordinary Meeting of the Council be **ADOPTED** as presented.

KMC/C/475/12/25: DECLARATIONS OF INTEREST

Pursuant to the provisions of Local Government Act No. 2 of 2019 Section 15, 6 (1) of the Laws of Zambia, Councillor Namitondo Teddy declared interest as he had a direct pecuniary interest in the matter on **Minute No. KMC/PIMSC/398/12/25.**

Thereafter, it was: -

RESOLVED THAT

The above declaration of interest be **NOTED.**

KMC/C/476/12/25: MAYOR'S COMMUNICATIONS

The Council noted the Mayor's Communications for the months of October, November and December 2025 respectively.

Thereafter, it was: -

RESOLVED THAT

The Mayor's Communications for the months of October, November and December 2025 respectively be **NOTED.**

KMC/C/477/12/25: CONFIRMATION OF MINUTES OF THE EIGHTEENTH ORDINARY COUNCIL MEETING HELD ON THURSDAY, 30TH OCTOBER 2025 AND THE SPECIAL COUNCIL MEETING HELD ON WEDNESDAY, 12TH NOVEMBER, 2025

On a proposal by ***Councillor Christopher Chanda*** which was duly seconded by ***Councillor Chepesani M'soni,*** it was: -

RESOLVED THAT

The Minutes of the Eighteenth Ordinary Council Meeting held on Thursday, 30th October, 2025 (Minute Numbers **KMC/C/448/10/25 – KMC/C/472/10/25)** and the Special Council Meeting held on Wednesday, 12th November, 2025 Minute Numbers **KMC/SC/01/11/25 – KMC/SC/09/11/25** be **CONFIRMED** as true and correct

records of the proceedings of the Council and signed by the Mayor.

MATTERS ARISING FROM THE MINUTES

KMC/C/478/12/25: PROGRESS ON THE DISPOSAL OF COUNCIL ASSETS

Arising from ***Minute No. KMC/C/464/10/25*** *on* page 14 under the item "**Disposal of Council Assets**", members wanted to know the progress regarding the above stated matter. In response, the Town Clerk explained that the Institution mandated for the disposal of Council assets had been written to, requesting for budget towards travel expenses and as for the Auctioneers but no feedback had been received yet. However, the Town Clerk informed the House that delaying to respond to the request might be due to the Institutions being overwhelmed because they were very few Auctioneers countrywide.

KMC/C/479/12/25: UPDATE ON RECOMMENDATION FOR TERMINATION OF PROPOSED CONTRACT BETWEEN THE COUNCIL AND NORTHERN TECHNICAL COLLEGE (NORTEC)

Arising from ***Minute No. KMC/C/468/10/25***, under the item "**Recommendation for termination of proposed contract between the Council and Northern Technical College (NORTEC)**", members wanted to know the progress on the above stated matter. In response the Town Clerk explained that despite NORTEC being communicated to, no response had come forth.

KMC/C/480/12/25: UPDATE OF COMMODITY STATUS (DRUGS AND MEDICAL SUPPLIES)

Arising from ***Minute No. KMC/PHS/387/09/25*** on page 70 under the **Action Taken Report** on "**Commodity Status (Drugs and Medical Supplies)",** members wanted to know the position regarding commodity status. In response, the Town Clerk explained that the department was still having challenges with the storage capacity although the matter was being worked on.

In the same vein, members wanted to know whether the cooperating partners had been engaged to assist with the procurement of the batteries for the x-ray machine at Government Clinic through Corporate Social Responsibility (CSR). In response, it was indicated that the letter had not been written. Therefore, the District Health Director was encouraged to write the letter to His Worship the Mayor so that cooperating partners could be engaged to lobby for assistance to procure the needed batteries.

ADOPTION OF MINUTES OF THE FOLLOWING COUNCIL STANDING COMMITTEES

KMC/C/481/12/25: **COMMUNITY DEVELOPMENT, EDUCATION AND SOCIAL SERVICES COMMITTEE MEETING HELD ON TUESDAY 25TH NOVEMBER, 2025**

On a proposal by ***Councillor Nasinda P. Nanzila*** which was duly seconded by ***Councillor Godfrey Kabila,*** it was:-

RESOLVED THAT

The Minutes of the Community Development, Education and Social Services Committee Meeting held on Tuesday, 25th November, 2025 ***Minute Numbers KMC/CDESS/354/11/25 – KMC/CDESS/375/11/25*** be **RECEIVED** and **ADOPTED** as part of proceedings of the Council.

i. CONCERN ON INADEQUATE SENSITIZATION TO FOOTBALL CLUBS REGARDING THE INDEPENDENCE TOURNAMENT

Vide Minute No. ***KMC/CDESS/360/11/25,*** page 84, on the item **"Community Sports Independence Tournament,** members expressed concerns that there was no proper sensitization on the requirements by the

clubs participating, such as the need to provide own transport. It was at that point, that members suggested that there should be proper communication in respect to logistics for teams prepare adequately. In view of the foregoing, members wanted to know the measures put in place in order to ensure that struggling teams participated in such tournaments.

In response, it was explained that notifying the teams on available resources would be difficult because funds were not received at once, however all Ward Councillors would be engaged accordingly.

KMC/C/482/12/25: PUBLIC HEALTH COMMITTEE MEETING HELD ON FRIDAY 28TH NOVEMBER, 2025

On a proposal by ***Councillor Chifunga Shimishi*** which was duly seconded by ***Councillor Elias Madziba***, it was:-

RESOLVED THAT

The Minutes of the Public Health Committee Meeting held on Friday, 28th November, 2025 **Minute Numbers KMC/PHS/410/11/25 – KMC/PHS/436/11/25** be **RECEIVED** and **ADOPTED** as part of proceedings of the Council.

KMC/C/483//12/25: ENGINEERING, INFRASTRUCTURE DEVELOPMENT, AGRICULTURE, ENVIRONMENT AND NATURAL RESOURCES COMMITTEE MEETING HELD ON TUESDAY, 2ND DECEMBER, 2025

On a proposal by ***Councillor Stephen Mulayi*** which was duly seconded by ***Councillor Sydney Sikazwe*** it was;

RESOLVED THAT

The Minutes of the Engineering, Infrastructure Development, Agriculture, Environment and Natural Resources Committee Meeting held on Tuesday 2nd

December 2025 **Minute Numbers KMC/EIANR/292/12/25 - KMC/EIANR/305/12/25** be **RECEIVED** and **ADOPTED** as part of proceedings of the Council.

i. UPDATE ON THE ASSEMBLY OF MEDICAL EQUIPMENT AND FURNITURE FOR THE MATERNITY ANNEXES

Arising from **Minute No. KMC/EIAENR/297/12/25,** page 206 on serial number 4, members wanted to know the progress on the assembly of the maternity annexes. In response, the Senior Clinical Care Officer explained that the assembly of medical equipment and furniture for maternity annexes was ongoing; however, at Minsenga and Twaiteka Health posts, assembling could not be done because of the state of the facilities.

ii. CONCERN ON DELAYED COMPLETION OF CONSTRUCTION OF A 1 X 3 SCIENCE LABORATORY - LUKOSHI WARD

A concern was raised regarding the construction of the 1 x 3 science laboratory at Lukoshi Combined School on the delayed project that was initiated in 2022 and remained incomplete to date. In response, it was explained that the project had delayed because after the first contractor abandoned the works, funds were not enough, hence, additional funds were secured. Unfortunately, after awarding additional funds the design was found to be too small therefore, the size had been increased and works would be completed, in house by the Council.

iii. CONCERN ON THE NON-SUBMISSION OF REPORTS ON ROADS AND BRIDGES UNDER ENGINEERING DEPARTMENT

Members expressed displeasure that the report of Engineering did not have any item on roads and bridges therefore, making it difficult for members to give the

actual position to members of the community. In view of the foregoing, an appeal was made that in the future reports, the status of roads and bridges should be included.

KMC/C/484//12/25: PLANNING AND INFORMATION MANAGEMENT SYSTEMS COMMITTEE MEETING HELD ON TUESDAY 12TH DECEMBER, 2025

On a proposal by ***Councillor Elias Madziba*** which was duly seconded by ***Councillor Dyson Chitundu,*** it was;

RESOLVED THAT

The Minutes of the Planning and Information Management Systems Committee Meeting held on Tuesday, 12th December, 2025 **Minute Numbers KMC/PIMSC/390/12/25 – KMC/PIMSC/ 409/12/25** be **RECEIVED** and **ADOPTED** as part of proceedings of the Council subject to the following correction: -

S/N	NAME OF APPLICANT	DETAILS CAPTURED IN THE MINUTES	CORRECT DETAILS
1	Teddy Namitondo	NRC number 269219/66/1 Plot No. LN/1000001041-241	NRC No. 322179/74/1 Plot No. KALUL/LN-1000001041/241 NAPSA

i. CONCERN ON GENERATION OF NEW RECOMMENDATION LETTERS

Arising from **Minute No. KMC/PIMSC/399/12/25,** on page 231 under the item "**Generation of new recommendation letters**" members wanted to find out the procedure for generating new recommendation letters citing that the trend seemed to be promoting illegalities. It was further indicated that, plots that had been developed without the consent of the Council should be reported under legalization.

In response, it was admitted that although the trend had been ongoing, the practice was promoting illegality, adding that in cases where developers had constructed properties without the consent of the Council, such developers were required to apply for legalization and pay prescribed penalty fees which in most cases was way above the normal charge of plot premiums.

ii. CLARIFICATION ON THE PROCEDURE FOR RE-REPORTING AN ITEM EARLIER CANCELLED BY THE COUNCIL

In view of **Minute No. KMC/PIMSC/407/12/25**, under the item "**Application for major development**", members expressed concerns that according to the Council resolution under **Minute No. KMC/462/C/10/25,** of the Eighteenth Ordinary Meeting held on 30th October 2025, the application by Mr. Hector Siame for major development was "**DISAPPROVED**". However, during the Planning and Information Management Systems Committee Meeting held on 12th December, 2025, under **Minute No. KMC/PIMSC/407/12/25**, the same item was reported and the application was **APPROVED**.

Arising from the foregoing, members wanted to know the procedure for bringing an item back to the Council after an earlier resolution was passed, to which it was explained that by law an item that had been considered by the Council could only be re-submitted after six months. Consequently, the resolution passed to **APPROVE** the "application for major development" by Mr. Hector Siame be **NULLIFIED** and the item should be reported again after the lapse of 6 months period.

KMC/C/485//12/25: **AUDIT COMMITTEE MEETING HELD ON THURSDAY, 18TH DECEMBER 2025**

On a proposal by ***Councillor Francis C. Chewe*** which was duly seconded by ***Councillor Greenwell Bulambo,*** it was;

RESOLVED THAT

The Minutes of the Audit Committee Meeting held on Thursday, 18th December, 2025 **Minute Numbers KMC/AC/161/12/25 – KMC/AC/172/12/25** be **RECEIVED** and **ADOPTED** as part of proceedings of the Council.

KMC/C/486/12/25: **FINANCE, VALUATION AND COMMERCIAL UNDERTAKING COMMITTEE MEETING HELD ON MONDAY 29TH DECEMBER, 2025**

On a proposal by ***Councillor Chepesani M'soni*** which was duly seconded by ***Councillor Sydney Sikazwe,*** it was;

RESOLVED THAT

The Minutes of the Finance, Valuation and Commercial Undertaking Committee Meeting held on Monday, 29th December, 2025 **Minute Numbers KMC/FVCU/192/12/25 – KMC/FVCU/199/12/25** be **RECEIVED** and **ADOPTED** as part of proceedings of the Council subject to the following correction:-

i. On page 306 the phrase reading budget performance for January - September "2024" the year should be corrected to read "2025" .

REPORT OF THE TOWN CLERK

KMC/C/487/12/25: **PLANNING OF KALULUSHI GRAVE YARDS LAND**

The Town Clerk reported to the Council that having gone through Council maps, it was been noted that all

the Council owned and managed Graveyards were not planned hence suffering a lot of encroachments.

It was in that regard that, the Town Clerk recommended that all Council owned and managed Grave Yards be planned, beaconed and pillars raised in all four (4) corners for easy identification.

Thereafter it was: -

RESOLVED THAT

The report that all Council owned and managed Grave Yards be planned, beaconed and pillars raised in all four (4) corners for easy identification be **NOTED.**

KMC/C/488/12/25: **IDENTIFICATION OF LAND FOR THE PRESIDENTIAL CONSTITUENCY ENERGY INITIATIVE (PCEI)**

The Town Clerk reported that her office received an instruction Circular from Ministry of Local Government and Rural Development (MLGRD) dated 27th November, 2025 directing all Local Authorities to identify land (3 Hectares) for the Presidential Constituency Energy Initiative (PCEI) with details as attached on the said Circular.

In that instance, that meant that only 3 Hectares was available for sale at the Truck Park and the law required that the remaining 3 Hectares had to be re-valued by the Government Valuation Department.

She explained that a letter dated 9th December, 2025 was written to the Director of Valuation and Property Management requesting for a 3rd re-evaluation of the Truck Pack.

A third re-evaluation report dated 18th December, 2025 had been submitted to the Town Clerk's office. She further reported that a new amount of **Two *Million One Hundred Kwacha Only (K2,100,000.00)*** had been pegged for the 3 remaining Hectares.

Management would now re-advertise the land to the public again on public media depicting a revised figure. See the instructive circular on **APPENDIX I.**

Meanwhile, Councillor Collins M. Chilufya suggested that Management should ensure the said land be disposed off two (2) weeks after the advert had expired.

After deliberations on the matter and on a proposal by ***Councillor Collins M. Chilufya*** which was duly seconded by ***Councillor Godfrey Kabila***, it was: -

RESOLVED THAT

i. The advertisement of the remaining three (3) hectares of land at Council truck park to the General Public valued at **Two *Million One Hundred Kwacha Only (K2,100,000.00)*** be **APPROVED.**

ii. Management should ensure the said land be disposed off two (2) weeks after the advert had expired

KMC/C/489/12/25: **REQUEST FOR AUTHORITY TO ERECT TEMPORAL SHELTERS AT LUATO MARKET**

The Town Clerk reported for the decision of the Council that her office was in receipt of a letter from 14 affected market traders dated 19th December, 2025 requesting for authority to erect temporal shelters at Luato market. That followed the collapse of the Council market shelter, which they had been using after a heavy storm that happened in the second week of December 2025.

She explained that the Engineering department assessed the collapsed structure and advised that it could not be repaired because the poles and iron sheets were rotten hence the need to put up a new structure but that could not be done almost immediate because the Council had no resources.

The Town Clerk stated that due to the heavy down pours happening, in the meantime the traders were requesting to put up temporal structures as they await the Council to put up a new structure.

She further informed the House that the issue was brought to the Council because of how marketeers in Kalulushi were in a tendency of personalizing the structures and turn them into permanent structures thus

claiming ownership. Therefore, there should be a record of that process.

The Town Clerk therefore, recommended that the 14 affected market traders be allowed to erect temporal shelters meanwhile, as a permanent intervention was being sort.

A letter from marketeers requesting for authority was attached on Appendix II.

In discussing the matter, members wanted to know the exact location, which had the market structures collapse, in response it was explained that the affected area was located near the Fish Bay.

After a lengthy deliberation on the matter and on a proposal by ***Councillor Nasinda P. Nanzila, which was duly seconded by Councillor Collins M. Chilufya,*** it was:-

RESOLVED THAT

The Council to construct temporal shelters immediately at the same place where the shelter had collapsed, in order to avoid marketeers, claim ownership of the trading spaces.

KMC/C/490/12/25: **PROPOSED FEES FOR USING THE NEW COUNCIL CHAMBER**

The Town Clerk reported that considering that the new Council Chamber was completed and ready for use, it was just imperative that the Council pegged prices for its use by the public as follows: -

S/N	TYPE OF MEETING	AMOUNT TO BE CHARGED
1	Meeting by any Private Sector	K5,000.00
2	Meeting by Non-Governmental Organisation	K3,500.00
3	Family meeting/ gathering	K1,500.00
4	Any other meeting unspecified	K 3,000.00
5	Official meetings by any government institution	K0,000.00

Note that political meetings would not be allowed to be held in the Council chamber for obvious reasons.

After due consideration on the matter and on a proposal by ***Councillor Francis C. Chewe*** which was duly seconded by ***Councillor Nivel Musukwa,*** it was: -

RESOLVED THAT

i. The proposed fees for using a new Council Chamber as indicated in the table above be **APPROVED.**

ii. The Council should advertise to the public on the use of the new Council Chamber so that people would be aware of the availability of the venue.

KMC/C/491/12/25: **RECORDED PERSECUTION OF COUNCIL WORKERS BY CASES ATTRIBUTED TO KALULUSHI MODERN STARS**

The Town Clerk reported to the Council that a Council worker, by the name of Moses Kakoma a Senior Assistant Community Development Officer was detained at Chimbokaela on Monday 29th December, 2025 as contempt for allegedly failing to appear in court over a claim which Kalulushi Modern stars sued their executive for failing to pay salaries to 12 players amounting to K662,000.00 accrued in 2022.

She explained that Mr. Kakoma was a Secretary General of the club by virtue of him being an employee under Housing department, which hosted sports.

The argument by the Town Clerk's office was that: -

1. She had no understanding how the Council was included in the constitution of Kalulushi Modern Stars to add 2 representatives.

2. The footballers sued that officer not the executive or the Council which was not supposed to be the case and she was sure they had to put him in that predicament because it was the only easiest way, they could get the Council to pay but even in the previous MOU there was no mention of Council paying salaries.

The Council might recall that the Town Clerk presented a recommendation to have the contract between the Council and Kalulushi Modern stars terminated but the Council refused and now looking at how problems were coming up, the Council might have all Council properties seized by the club through its illegal engaging of footballers without clear guidelines.

In view of the foregoing, she recommended that the following steps be taken: -

1. All Council workers attached to that club be removed so that the executive worked and manages its problems independently.

2. That the MOU with that football club be revised, to be assisting them with only K200,000 annually because of financial challenges which the Council was facing and the usage of this money should be audited seriously, because currently the money being paid to the club was not audited and there were reports that the money was being abused which was why footballers were aggrieved.

After a lengthy deliberation on the matter and on a proposal by ***Councillor Nasinda P. Nanzila*** and seconded by ***Councillor Elias Madziba***, it was: -

RESOLVED THAT

i. All Council workers attached to that club be removed from the executive of the Kalulushi Modern Stars, to enable the team run its affairs independently.

ii. The amount to be paid to Kalulushi Modern Stars annually be revised downwards from 500,000.00 to 300,000.00 as the case was for Chambishi Football Club and the reduction had been necessitate because financial challenges that the Council was experiencing.

KMC/C/492/12/25: APPLICATION FOR LEGALISATION OF AN EXISTING DWELLING HOUSE ON PLOT NO. 5061 – NORTH KALENGWA BY MR. BRUCE HACHOOFWE

The Town Clerk reported to the Council that her office was in receipt of an application letter from Mr. Bruce Hachoofwe for legalisation of an existing dwelling house on Plot No. 5061 at North Kalengwa.

She explained that upon inspecting the said premise, it was found that there was already a dwelling house and the documents showed that the applicant bought a plot from Ms. Desiree V. Goff and he now wished to have a plot legalized into his names.

The Town Clerk therefore, recommended that the application for legalisation by Mr. Bruce Hachoofwe be approved for legalisation by the Council.

In discussing the land issues, members expressed concerns that despite approving all land matters, the Town Clerk's office was not allowed to sign any land related matters by the Ministry of Lands and Natural Resources.

In view of the above, members were informed that a meeting was held in Ndola on 17th December 2025 with a view to resolve the matter. His Worship the Mayor informed members that he had engaged the Commissioner of Lands on the matter and those further engagements would be made even by the office of the Provincial Local Government Officer so that the matter could be resolved and the Town Clerk should be allowed to sign on land related matters.

After due consideration on the matter and on a proposal by ***Councillor Francis Chew***e, which was duly seconded by Greenwell Bulambo, it was: -

RESOLVED THAT

The application for legalization of plot No. 5061 at North Kalengwa by Mr. Bruce Hachoofwe be **APPROVED.**

KMC/C/493/12/25: **APPLICATION FOR REGULARIZATION OF LAND BWAFWANO AREA – FIKATULIPAMO MULTIPURPOSE COOPERATIVE**

The Town Clerk reported to the Council that her office was in receipt of an application for regularization and numbering of land in Bwafwano area from Fikatulipamo Multi-purpose cooperative. The aforementioned land was inspected and no encumbrances were observed.

She informed the house that the applicants had committed to comply with relevant environmental and legal requirements to clean up the area off mineral waste. However, that might be possible if the cooperative obtained legal ownership of the land.

After due consideration on the matter and on a proposal by ***Councillor Nivel Musukwa*** which was duly seconded by ***Councillor Godfrey Kabila,*** it was: -

RESOLVED THAT

The application for regularization and numbering of land by Fikatulipamo Multipurpose cooperative in Bwafwano area be **APPROVED.**

REMARKS BY THE PROVINCIAL LOCAL GOVERNMENT OFFICER

The Provincial Local Government Officer informed the Council that he was grateful for being invited to attend the Nineteenth (19) Ordinary Council Meeting as well as being accorded an opportunity to speak to the members of the Council.

He informed members that he had observed that the meeting was quite interactive and he was impressed with the manner in which deliberations were done.

He highlighted that in the third week of December he was dealing with land matters in one of the Councils in the province. He clarified that state land belonged to the Ministry of Lands and the Council was only an Agent, and in that regard, he would engage the Ministry of Lands so that a way forward could be determined and the Town Clerk should be allowed to sign on land related matters by the Ministry of Lands.

The Provincial Local Government Officer reminded members not to take it that the Town Clerk was against dealing with land matters, however, she was only following directives therefore, and His Worship the Mayor and he would follow up the matter with Ministry of Lands and Natural Resource.

CLOSING REMARKS BY HIS WORSHIP THE MAYOR

His Worship the Mayor appreciated members for the deliberations and wished them Happy New Year and prosperous 2026.

There being no other business to transact the meeting ended at 12:47 hours with a prayer from Councillor Godfrey Kabila.

SIGNED THIS ..... 05th ..... **DAY OF** ..... May **2025**

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MAYOR

KALULUSHI MUNICIPAL COUNCIL

MINUTES OF THE PROCEEDINGS OF THE SPECIAL COUNCIL MEETING HELD IN THE NEW COUNCIL CHAMBER, CIVIC CENTRE, PRESIDENT AVENUE, KALULUSHI ON THURSDAY, 19TH MARCH 2026 AT 10: 17 HOURS

PRESENT: -

His Worship the Mayor, Simama Daudi
Councillors: -Bulambo Greenwell
Chanda Christopher
Chewe Francis C.
Chilufya Collins M.
Chitundu Dyson
Kabila Godfrey
Kabwe Bwalya
Kameya Preston
Luwi Richard
Madziba Elias
Mulayi Stephen
Mulenga Bertha
M'soni Chepesani
Musukwa Nivel
Mwamba Happy
Nanzila Nasinda P.
Namitondo Teddy
Shiku Pethias
Sikazwe Sydney E.
Shimishi Chifunga
Zulu Moffat

IN - ATTENDANCE:

Ms. Betty M. Liswaniso - Town Clerk
Ms. Luzzie B. Kanangu - Director Human Resource and Administration
Mr. Tresphord K. Sichimba - Director of Finance
Mr. Muyunda Mwitelela - Director Housing and Social Services
Ms. Banda Chiti Kangwa - District Fisheries and Livestock Coordinator
Ms. Nancy Phiri Chileshe - Senior Agricultural Officer
Mr. Nyambe K. Milunga - Group Internal Auditor

Mr. Paul Tembo - Legal Assistant
Ms. Suziwe M. Mweetwa - Acting Committee Clerk (***Recorder***)
Ms. Jennipher M. Ngoma - Acting Senior Committee Clerk (***Recorder***)

ALSO PRESENT

Mr. Shaft Gent Musaka - Provincial Local Government Officer

NATIONAL ANTHEM / OPENING PRAYER

Prior to the commencement of the meeting the National Anthem was sung and Councillor Nivel Musukwa led members in an opening prayer.

KMC/SC/01/03/26: NOTICE OF MEETING

The Town Clerk read the notice convening the Special Meeting of the Council in accordance with the Local Government Act No. 2 of 2019 of the Laws of Zambia and Standing Order No. 6 (1).

KMC/SC/02/03/26: ADOPTION OF THE AGENDA

On a proposal by ***Councillor Chepesani M'soni*** which was duly seconded by ***Councillor Chifunga Shimishi*** it was: -

RESOLVED THAT

The agenda of the Special Council Meeting be **ADOPTED** with amendment to include the report of the Town Clerk.

KMC/SC/03/03/26: APOLOGIES FOR ABSENCE

Apologies for absence from attending the meeting was received and accepted from the Deputy Mayor, Councillor Hastings Banda. Further, the Town Clerk reported that some Directors were not present in the meeting because they were attending other meetings which included assessment of Constituency Development Funds (CDF) performance by the Ministry of Local Government and Rural Development.

KMC/SC/04/03/26: **ADOPTION OF MINUTES OF THE SPECIAL PLANNING AND INFORMATION MANAGEMENT SYSTEMS COMMITTEE MEETING HELD ON THURSDAY 22ND JANUARY 2026**

On a proposal by ***Councillor Elias Madziba*** which was duly seconded by ***Councillor Francis C. Chewe*** it was: -

RESOLVED THAT

The Minutes of the Special Planning and Information Management Systems Committee Meeting **Minute Numbers KMC/SPIMSC/01/01/26 - KMC/SPIMSC/04/01/26** held on Thursday 22nd January 2026 be **RECEIVED** and **ADOPTED** as part of proceedings of the Council.

MATTERS ARISING FROM THE PREVIOUS MINUTES

KMC/SC/05/03/26: **CLARIFICATION ON WHAT LED TO MR. MARTIN SOUL CHIKWANDA NOT TO ATTEND INTERVIEWS**

Arising from Minute No. ***KMC/PIMSC/04/01/26***, on page 5, members wanted to know if there were any reasons, which led to Mr. Martin Soul Chikwanda not to attend the interviews. In response, it was explained that despite Mr. Chikwanda came he left early without attending the interviews because he had other commitments.

REPORT OF THE TOWN CLERK

KMC/SC/06/03/26: **APPLICATION TO RENT TEMWENI TAVERN BY ADVENT MULTIPURPOSE COOPERATIVE SOCIETY LTD**

The Town Clerk reported for the consideration of the Council that she had received an application on 6th March 2026 to rent Temweni tavern by the Advent Multipurpose Cooperative Society Limited of Kalulushi District.

The Cooperative had not indicated what they wished to do in the facility but had only stated that they wished to improve livelihood of their members.

The Council offered Temweni and Lulamba bars to NORTEC on 16th October 2024, which had shown interest to rent the two properties for the purposes of decentralising their services, but for the past 2 years now nothing had been done despite several reminders.

She added that the facilities kept deteriorating due to dilapidation and because of that, she recommended the following: -

1. That the offer to NORTEC be revoked forthwith.
2. That the application by Advent Multipurpose Cooperative be approved and they be offered contract to run for 1 year 6 months in order to prove their capability after which if they proved to have a good standing, they be considered for a longer term which the Council would decide.

Attached as appendix "**i**" the application letter.

During deliberations on the item, members expressed concerns on the failure by Advent Multipurpose Cooperative Society Limited to indicate the proposed business to be undertaken at Temweni Tavern. Apart from stating that they intended to better the lives of their members, thus only a limited number of people would benefit from the community facilities.

Members also wanted to find out if NORTEC had been informed of the Council's intention to revoke the offer for lease of Temweni and Lulamba Taverns due to the institutions failure to occupy the facilities. To which it was explained that several engagements had been made with NORTEC, which included a visit by the Director of Housing and Social Services to request the institution to occupy the two facilities, but nothing happened. The Town Clerk further explained that the contract of lease had not been signed from 2024 when the Council approved the application to offer the two facilities to NORTEC.

In view of the foregoing, members observed that the structures were being dilapidated as well as vandalised because they had continued to be non-functional the situation which also led to loss of revenue by the Council.

After a lengthy deliberation on the matter and on a proposal by ***Councillor Preston Kameya*** which was duly seconded by ***Councillor Nivel Musukwa*** it was: -

RESOLVED THAT

i. The Temweni and Lulamba taverns ***leased*** to NORTEC be ***REVOKED*** because the Institution has not occupied the facilities from the time they were offered.

ii. The said taverns be Advertise to the Public and invite interesting individuals for interviews, subsequently successful applicant be offered the taverns.

KMC/SC/07/03/26: **DISPOSAL OF SILICA PITS DOTTED AROUND KALULUSHI TOWNSHIP**

The Town Clerk reported to the Council that on 20th February, 2026, 10 years old boy died due to drowning in the same silica pits. An investigation was done and it was discovered that a Mr. Mponde's Company used to extract silica from the pits but they stopped a long time.

She further reported that Mr Mponde was invited to her office for a meeting with Buseko leadership, the Mayor and the Town Clerk herself where it was established that the Company had stopped extracting silica a long time and his contract with the Council ended on 31st December, 2025.

He was requested to submit all the documents pertaining to the authority granted to him to do business in the area but he had not done so to date.

The other area of concern was in Chibote area.

It was for that reason that the Town Clerk recommended that all silica pits should be sold off to Companies who could bury them and construct structures, which would add value to the district.

The steps would be as follows: -

1. Planning would plot the areas and get coordinates of all silica pit areas.
2. Maps would be formulated
3. An advert would be raised to the public
4. Interviews would be conducted by the Planning and Information Management Systems Committee and
5. Adoption by the Council would be done.

After a lengthy deliberation on the matter and on a proposal by ***Councillor Elias Madziba*** which was duly seconded by ***Councillor Chepesani M'soni,*** it was: -

RESOLVED THAT

The disposal of all silica pits dotted around the district to companies that could backfill them and construct structures which would add value to the district be **APPROVED.**

KMC/SC/08/03/26: **INSTRUCTIONS ON THE PRESIDENTIAL PRONOUNCEMENT AND REMISSION OF PROPERTY RATES FOR THE YEAR 2026 FINANCIAL YEAR**

The Town Clerk reported that her office had received a Circular No. MLGRD/101/13/1 dated 17th March, 2026 emphasising on the remissions and gave an instruction that for example Kalulushi District which had 50% remission which ran up to 31st December 2025, could now go for 15% remission on commercial hospitality and mining properties and 10% remission on residential properties.

It was in that regard, that Management recommended that the Council should follow the instructions by

government by approving the 10% remission on residential properties and 15% remission on commercial, hospitality and mining properties respectively.

Attached hereto, as **Appendix "ii"** was a copy of the Circular from the Ministry of Local Government and Rural Development dated 17th March 2026.

Arising from the report, a concern was registered that communities in Kalulushi District were not being serviced properly because funds were not adequate and members stated that awarding the recommended percentages for rate remission would further reduce the revenue for the Local Authority, which had already been affected by the reduction in the Equalisation fund allocation.

In view of the concern raised, guidance was given that initially the Local Authority had granted the rate remission of up to 50% to residential rate payers and the policy would work to the advantage of the Council, as more ratepayers would be encouraged to pay rates due to rate remission.

After lengthy deliberations on the matter, it was: -

RESOLVED THAT

The instruction of rate remission of 15% on commercial, mining as well as hospitality and 10% remission on residential properties be **NOTED.**

REMARKS BY THE PROVINCIAL LOCAL GOVERNMENT OFFICER

The Provincial Local Government Officer informed members that his office was in receipt of the same circular wherein Councils had been directed to grant rate remission countrywide.

He explained that 15% rate remission on commercial hospitality and mining properties and 10% remission on

residential properties was a good directive, which would make the Councils make more money.

He added that the same pronouncement was made during the Institute of Local Government Administrators of Zambia (ILGAZ) meeting and the recent Presidential engagement with Ward Councillors where the Republican President Mr. Hakainde Hichilema cautioned local authorities on over charging on rates.

There being no other business to transact the meeting ended at 11: 20 hours with a prayer from Councillor Nivel Musukwa.

SIGNED THIS ..... 05th **DAY OF** ..... May **2026**

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MAYOR